

**HOUSING AUTHORITY OF THE CITY OF SEDRO-WOOLLEY
SPECIAL BOARD OF COMMISSIONERS
MEETING MINUTES**

Thursday, April 25, 2024

I. Call to Order

The meeting of the Board of Commissioners of the Sedro-Woolley Housing Authority was called to order by Chair Laurie Fellers at 10:46 a.m., on Thursday, April 25, 2024.

II. Roll Call

Present: Commissioner Laurie Fellers (Chair), Commissioner Reta Stephenson (Vice-Chair), Commissioner Dona Cowan and Commissioner Katherine Olson

III. Public Comment

No public comment.

IV. Approval of Minutes

A. February 15, 2024

Commissioner Katherine Olson moved for approval of the Minutes, seconded by Commissioner Dona Cowan; the Board unanimously approved the Minutes from February 15, 2024.

V. Action Items for Discussion & Approval

A. Approval of Voucher Report February 1, 2024 to March 31, 2024

Questions of Commissioners' were answered.

Commissioner Katherine Olson moved for approval of the Voucher Report, seconded by Commissioner Dona Cowan; the board unanimously approved the Voucher Report for February 1, 2024 to March 31, 2024.

B. Resolution No. 499 – Procurement Policy

This was Resolution 490 and approved January, 2024. We needed revisions to satisfy the findings to align with HUD for SWHA.

Dona Cowan moved for approval of Resolution 499, seconded by Katherine Olson; the board unanimously approved Resolution 499.

VI. Reports

A. Financial Report for February 2024

Sean Lay, Temporary Financial Reporting Manager gave a summary of the Financial Report.

B. Housing Management Report for December 2023 – February 2024

Candace Sullers, Senior Property Manager gave details of the report.

VII. Executive Session

- A. To discuss litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.
(RCW 42.30.110 (2) (a)(iii)).

11:08 am – Board meeting was suspended.

11:17 am – Board meeting was re-convened.

VIII. Adjournment

There being no further business before the Board of Commissioners, the meeting was adjourned at 11:18 a.m.

**THE HOUSING AUTHORITY OF THE
CITY OF SEDRO-WOOLLEY, WASHINGTON**



LAURIE FELLERS, Chair
Board of Commissioners



ROBIN WALLS
President/CEO